



Health and Safety Made Simple – The basics for your business

7. First aid at work

Employers must make sure employees get immediate help if taken ill or injured at work.

The law applies to every workplace and to the self-employed.

You must have:

- a suitably stocked first aid kit
- an appointed person or people to take charge of first aid arrangements
- information for all employees telling them about first aid arrangement

8. Display the law poster

If you employ anyone, you must either:

- display the health and safety law poster where your workers can easily read it
- provide each worker with the equivalent health and safety law leaflet

The poster explains British health and safety laws and lists what workers and their employers should do.

You can add details of any employee safety representatives or health and safety contacts.

9. Get insurance for your business

If your business has employees, you will probably need employers' liability insurance. If an employee is injured or becomes ill as a result of the work they do for you, they can claim compensation from you. Employers' liability insurance will help you to pay any compensation.

10. The law

Both criminal and civil law apply to workplace health and safety. They're not the same.

As an employer, you must protect your workers and others from getting hurt or ill through work.

If you don't:

- a regulator such as the Health and Safety Executive (HSE) or local authority may take action against you under criminal law
- the person affected may make a claim for compensation against you under civil law

Neither HSE nor local authorities have responsibility for applying civil law or setting the rules for the conduct of civil cases.

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